

**WARRICK COUNTY AREA PLAN COMMISSION  
SECONDARY PLAT PROCEDURE & REQUIREMENTS**

- 1.) \_\_\_\_\_ One (1) original reproducible Mylar transparency with six (6) blackline or blueline reproductions, and a read-only electronic version of the plat in AutoCAD DXF format.
  
- 2.) \_\_\_\_\_ Four (4) copies of Partial Certificate of Compliance if the secondary plats are only a portion of the approved Primary Plat. If any portion of the improvements (streets, storm sewers, sidewalks and drainage improvements) has been completed, your Engineer must submit a certification of percentage of completion to be approved by the County Highway Engineer and County Surveyor. Street Certification must also include cost of traffic control devices (stop signs, etc.) and pavement markings. *Traffic control devices must be installed in accordance to the provisions of the Indiana Manual on Uniform Traffic Control Devices for Streets and Highways and shall be installed by the subdivider prior to any street, being constructed either completely or partially, and opened to the public.*
  
- 3.) \_\_\_\_\_ Once the dollar amount has been approved by the County Highway Engineer and/or County Surveyor you must submit proof of financial responsibility on any uncompleted portion of the required public improvements listed above.
  
- 4.) \_\_\_\_\_ Commitments from municipality serving the development.

- (a) Letter from Sewer Department stating the sewer lines are in place and ready for connection or you have supplied them proof of financial responsibility for the installation of said sewer lines and you have entered into a contract assuring that the service will be installed.

If the development will be served by Septic Systems the plat must be signed by the Warrick County Sanitarian with approved septic sites shown and located on all lots.

- (b) Letter from Water Department stating the water lines are in place and ready for connection or you have supplied them proof of financial responsibility for the installation of said water lines and have entered into a contract assuring that the service will be installed.
  
- (c) Letter from appropriate fire chief giving approval of the water capacity and location of fire hydrants.

- 5.) **Effective July 1, 2006**, the following note must be included on the mylar. *I affirm, under the penalties for perjury, that I have taken reasonable care to redact each social security number in this document, unless required by law.*

*Signature*  
*Printed Name*

Submitting Engineer's/Surveyor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Plan Commission Staff Signature: \_\_\_\_\_

Date: \_\_\_\_\_